

CERTIFICATE OF DESTRUCTION

The Data Sharing Agreement / Data Reuse Agreement you have with the NHS DIGITAL/HSCIC has expired.

In accordance with the terms of that agreement you are now required to confirm that all physical and logical data has been destroyed (including the original data and any copies in whole or in part) Where data provided under this agreement has been manipulated such that the data is no longer at record level and is anonymous data (eg small numbers suppressed), this data need not be destroyed. If there is doubt as to whether data need not be destroyed please contact NHS Digital at the email address below. Where NHS Digital/HSCIC data has been incorporated into other study data and it is pseudonymised, aggregated with small, numbers suppressed this would be exempted.

Documentation containing patient identifiable data must be micro cross cut shredded on site to at least HMG Infosec S5 DIN Level 4/5 prior to disposal.

All data must be securely destroyed to at least HMG Infosec S5 Enhanced on site with reference to our guidance at:

<http://systems.digital.nhs.uk/infogov/security/infrasec/gpg/dadosd.pdf>

AGREEMENT REFERENCE NUMBER (data reuse or extract number of original agreement)

DATE OF DESTRUCTION : |

ASSET NUMBER:

DESCRIPTION:

METHOD OF DESTRUCTION (please detail method used as per the guidance)

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Your organisation's Certificate of Destruction (PDF only) should be attached to this form and sent to the enquiries@nhsdigital.nhs.uk quoting "HSCIC agreements expiry and data destruction" in the subject

SIGNATURE OF DATA RECIPIENT

[]

DATE []

NAME []

ORGANISATION []

DESIGNATION []

EMAIL []